

Parkside at Woodbridge HOA

Minutes of the March 2012 HOA Meeting

March 5th 2012, at Carolyn's home

Minutes taken by Fergus Stewart

Present

- Mike Gordon – Kappes Miller Management mgordon@kappesmiller.com
- Fergus Stewart – HOA President
- Carolyn Kitchens – HOA Treasurer

Mike opened the meeting at 6pm.

January financial statement

We funded the reserve, for January, and also for December of last year.

We have \$82.40 receivables, and \$2,659 in prepays

There are no other items of note in the financial statement.

Review of copying charges

There are copying and mailing charges arising from a couple of scenarios:

- The financial statement is created electronically, then printed, and then scanned.
- All bills are paid using envelopes and postage, and we have to pay for that, there are no electronic payments.

Wireless fire alarms, to replace telephone lines

The wireless alarm proposal looks interesting. We will carefully read the contract and discuss it at the next meeting.

Fire alarm testing

The annual fire alarm test will be on Saturday, March 24th. We need to achieve a high at-home rate on the day.

Fergus will put notices on the mailboxes and will send everyone a direct email reminder, to their email address, not just through the Google Group.

Martin's lawn

ProGrass will evaluate the situation in the next month, to determine whether sod should be laid.

We expect that Prograss will turn down some of the sprinklers, to reduce waterlogging.

We will keep this on the agenda until it's closed.

Next Meeting

The next board meeting will be on Monday March 26th, at Carolyn's home. That meeting will also be the Annual General Meeting.